

Chillagoe Caving Club Annual Report 2021





The Chillagoe Caving Club was formed in Chillagoe at an inaugural meeting on 23rd April, 1973 with 16 persons present. The intention of forming the Club was to bring together the active cavers already in the area to enable them to share their knowledge, expertise and equipment, and to foster caving as a sport and a science, particularly in the Chillagoe area.

The Club became an Associate of the Australian Speleological Federation not long after the Club was formed and voted to become a Corporate Member at the Annual Meeting in 1995. The Club was incorporated under the Queensland Associations Incorporation Act of 1981.

Full Membership of the Club stands at 78 with an additional 8 Novice 'Introductory' Members as at the end of March, 2021. The Club has become well recognized by Australian and overseas cavers and scientists as an invaluable contact in relation to Chillagoe and the surrounding areas.

The Club has an established Clubhouse in Chillagoe for the accommodation of members caving in the area.

Chillagoe Caving Club
PO Box 92, CAIRNS QLD 4870. AUSTRALIA
ABN 52 614 187 726

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| Safety Coordinator Paul Osborne | Macropaedes/Link Up system, Chillagoe © Winfried Weiss 2020 | |
| Training Coordinator Paul Osborne | Back Cover Photo | |
| Membership Coordinator Joy Burton | Markham Cave, Chillagoe © W.Weiss 2020 | |
| Social Media & Activity Coordinator Lars Nauheimer | Editor: Winfried Weiss | |
| Webmaster Lars Nauheimer | | |
| WH&S Compliance Officer Management Committee | | |
| Photo Librarian Peter Bannink | | |
| Environmental Conservation Officer Peter Bannink | | |

MINUTES OF THE 2020 ANNUAL GENERAL MEETING 9th May 2020.

1. OPENING

The Chillagoe Caving Club AGM was held for the first time entirely online, via a Zoom meeting, due to the COVID-19 restrictions on 9th May 2020.

2. PRESENT (via Zoom)

Winfried Weiss, Paul Osborne, Van Christensen, Joy Burton, Lars Nauheimer, Max Emeny, Sue Jenkins, Peter Cummins, David Cummins, Grant Farrell, Alan Cummins, Jonathon Ham, Rob Ham, Peter Bannink, Phil Harrison, Douglas Irvin, Maryann Irvin, Allison Irvin, Grant Polomka, Deanne Grant, Peter English, Mark Beattie, Mike Tarburton (joined meeting 19:30).

23 present. Quorum Obtained (16 needed).

3. APOLOGIES

Catherine Cummins, Robert Zmeskal and Goy Vayurat, Lana Little;

4. MINUTES

The minutes of 2019 AGM were provided to the meeting participants via email prior to meeting. President moved they be accepted as read. Van seconded. All in favour – minutes were accepted.

5. Business arising from the MINUTES

Nil business arising.

6. ANNUAL REPORTS

Annual reports were tabled by the President, Treasurer, and other office bearers (see 2020 Annual Report).

7. MOTION

Motion: The decisions of the Management Committee made during 2019/20 to be accepted by the membership.

Moved: President (Winfried Weiss), Seconded: Peter English.

All in favour – management committee decisions approved.

8. ELECTION OF OFFICE BEARERS

Winfried declared all positions vacant. Doug has agreed to chair the meeting in the meantime.

President

Nominations: Paul Osborne nominates Winfried Weiss, seconded Lars Nauheimer. No other nominations.

President: Winfried accepts.

Vice President

Nominations:

Joy B nominates Paul Osborne, seconded Van Christensen;
Alan Cummins nominates Mark Beattie, seconded Chrissie Cummins;

Meeting votes - Paul by majority vote.

Vice President: Paul accepts.

Treasurer

Nominations: Winfried Weiss nominates Joy Burton, seconded Lars Nauheimer.

Treasurer: Joy accepts.

Vice Treasurer

Nominations: Winfried Weiss nominates Peter Bannink, seconded Lars Nauheimer.

Vice Treasurer: Peter accepts.

Secretary

Nominations: Joy Burton nominates Van Christensen, seconded Winfried Weiss

Secretary: Van accepts.

Due to the nature of the meeting (via Zoom due to Covid19 restrictions), Winfried moves that all non-executive officers carry over and continue their positions. Meeting agreed and the motion was carried with no opposition.

| | |
|------------------------------|----------------------|
| Tagging Officer: | Max Emeny |
| Tackle Keeper: | Lars Nauheimer |
| Safety Co-ordinator: | Paul Osborne |
| Training Co-ordinator: | Paul Osborne |
| Membership Co-ordinator: | Joy Burton |
| Social Media and Activities: | Lars Nauheimer |
| Webmaster: | Lars Nauheimer |
| WH & S: | Management Committee |
| Photo Librarian: | Peter Bannink |
| Environment & Conservation: | Peter Bannink |
| Survey and Records: | Peter Bannink |

All positions have now been filled.

11. GENERAL BUSINESS

1. National Park Permit.

Our permit actually says to provide QPWS 7 days' notice of all trips.

- Currently morning of or day before is good.
- Rob Ham asked for clarification on the best way to let QPWS know.
- Landline number or go to the Hub if necessary.
- Winfried will check in with Mick Coburn for accuracy.

2. Membership fees

The ASF has increased membership fees.

- Winfried moves that the Club increase the ASF proportion of our Single Member fees to match. Seconded by Sue
- Motion voted on: 12 For, None Against. Motion carried.
- Is the Novice membership ASF component \$30 not \$20. MC to clarify.
- Joy Burton - Currently novice membership is \$55 - \$20 to ASF.
- Winfried moves that the Novice Membership be changed to \$75. Seconded by Grant Farrell.
- Motion voted on: 16 for, unanimously carried.
- Family memberships to stay at \$180.

3. Einstein Award

Due to the current circumstances, no nominations for the Einstein Award were put forward. Winfried will hold on to the trophy until next year.

4. Continued E-meetings

Discussion regarding continuing use of Zoom or other video conferencing to hold and expand meetings. This will continue to be explored to see if viable.

There is also a need to send out emails along with Facebook notifications for caving activities/scheduled weekends. Winfried and Lars will explore e-meetings further.

Meeting closed at 20:52pm.



Archways, Mungana

PRESIDENT'S REPORT 2020-21

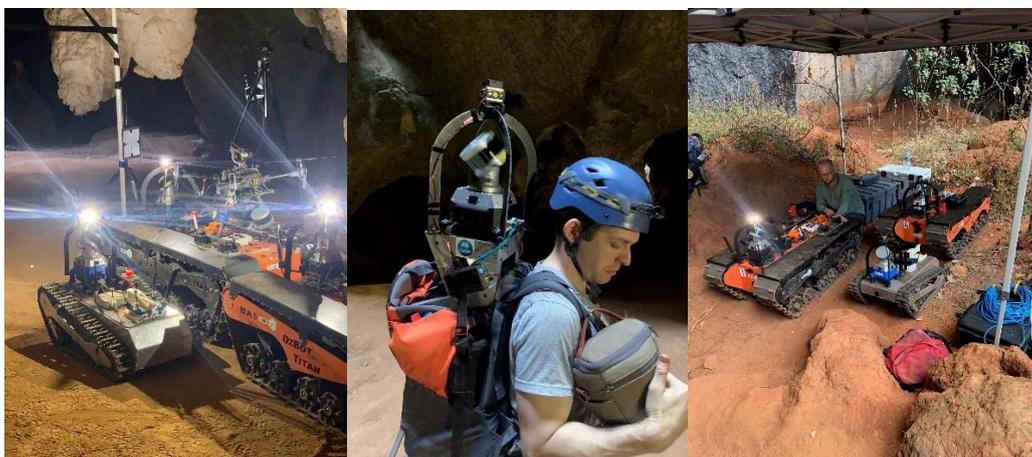
It has been a tumultuous year to say the least. The Covid-19 pandemic didn't help in the least, and certainly crimped our style in terms of the amount of caving done. It is now timely to revisit the Covid-19 policy that we implemented last year (see website). While we still have to practice social distancing and encourage the use of hand sanitiser it has been decided that the use of Club facilities can return to 'as normal'. However, the following still apply: -

- If you are going to use the Clubhouse, please let the Caretaker know (Clare – 0429 323 867);
- You must clean and sanitise the kitchen and benches in the Clubhouse;
- If you are ill or have Covid-19 symptoms, then do not come to the Clubhouse.

As is usual in these times the Management Committee will continually assess the situation in Queensland and adjust any restrictions accordingly.

As Clubhouse Warden Paul Osborne has been managing the use of the Clubhouse and, as usual, improvements have been made. Grants were obtained for a new BBQ, washing machine and fridge and these are now available for members to use. Other work included the cleaning of gutters (thanks Max and Sue), repairs to the watering system and driveway. A big thank you to everyone who has helped keep the Clubhouse in good order this year. It is only through the efforts of our members that we can keep going.

Despite Covid some interesting caving happened this year. In late 2020 the Club hosted a group of scientists from the CSIRO who are developing autonomous robots for use underground. These robots and drones work together to map an underground environment and have applications in search and rescue, hazardous environments etc. Several days were spent in Carpentaria cave running simulations and programs with the robots.



We also managed to use LIDAR technology to 3D map Carpentaria, Royal Arch, and parts of New South Lander, although the final mapped product hasn't been produced as yet. I am sure that this will be the future of cave mapping though – my new Iphone has a LIDAR capability – and as the costs for this technology come down it may become viable for the Club to obtain such a device.

For the coming year I would like to encourage all our members to attend the Club weekends that have been posted on Facebook, the website, and also sent via email. This is the best way to meet other cavers and make connections. That doesn't mean members can't go caving anytime they please – just ring Clare and make her aware you are coming. It is also good practice to have a call out person for your trips – usually an experienced caver.

Finally, thank you to the Management Committee that has worked throughout the year to ensure our Club continues. It has been a pleasure to work with you all and here's to lots more caving in the future.

Winfried Weiss (**President**)

April 2021

TREASURERS REPORT 2020-21

Club finances are looking healthy, with just over \$16,500 in the bank as of 28 February 2021. Paul has done some good work again with securing grants to help the club with purchases.

Income from membership fees increased from the previous year, probably partly due to COVID-19. People were unable to travel much so spent more time caving! We had a lot of interest from new cavers as well.

Cathy Wiernert has agreed to assist with membership record-keeping, which will be a big help.

The most challenging parts of the Treasurer's job are still:

- Tracking down membership forms from cavers and ensuring they are completed properly.
- Figuring out who has paid what into the bank account.

Everyone can help with making this easier. Please make sure for yourself and any new people you bring caving:

1. Membership forms are filled out correctly and submitted promptly via email,
2. Payments made to the bank account include a name (not a nickname!) and,
3. Send an email to the club with details of payments and what they are for.

Again this year the club's income is over the limit of \$20,000 which means we require the finances to be audited. Last year we had this done at a cost of only \$143 with no major issues which was great.
!

Joy Burton (Treasurer) & P. Bannink (Vice Treasurer)
April 2021

CAMPING FEES 2020/2021

| | |
|---|------------------------------|
| Full Members | \$6.00 per person per night |
| Novice/ Introductory Members | \$8.00 per person per night |
| Member Students (under18 school age) | \$3.00 per person per night |
| Other ASF Member Clubs or Group Bookings: | \$8.00 per person per night |
| Non Members | \$12.00 per person per night |
| Non Member Students (under18 school age) | \$5.00 per person per night |
| Day use rate (camping elsewhere but using facility) | \$5.00 per person per day |

Membership Fees for 2020/2021

Our Constitution indicates that fees become due on 1st May each year and must be paid by June 30th of that year to ensure that insurance cover available through the ASF Insurance Policy continues after June 31st of that year. To enable the Club to function early payment of fees is necessary, and the Management Committee would appreciate your prompt payment.

Fee Structure is as follows:

- Single Members (including full year ASF Fee) \$100.00
- Family (2 adults, 2 children under 18) \$180.00
- Family – Single Parent \$130.00
- Introductory Members or student \$75.00*

| | |
|--|----------|
| • Family Introductory | \$145.00 |
| • Inactive Life Members (ASF Fees only) | \$21.00 |
| • CCC Life Members (ASF Fees only) | \$70.00 |
| • CCC Life Members Retired (no longer working) | \$46.00 |
| • Family Retired (no longer working, 2 adults) | \$145.00 |
| • Single Club Members (without ASF Fees) | \$30.00# |

* Full time students who cannot be included in a family membership.

Some existing members, who are no longer active cavers, are continuing as Club Members only. This also applies to members who are already ASF members through another club.

Please note: a major component of the ASF fees is insurance which needs to be paid by all active members of the club, especially those intending to cave in National Park areas and Reserves.

Membership Fees can be paid either by cash to the Treasurer, or direct to the Club's bank account. If paying by Internet Banking or by direct deposit, please email the details to the Treasurer at info@chillagoecavingclub.org.au. You must advise the Treasurer of the date of the deposit, the amount deposited, and its purpose. If it is possible for this information to be made available by your bank, please request that the detail of payee and purpose of payment be included for listing on the Club's account statement. For direct banking please deposit funds into the Club's Commonwealth Bank account at any local branch.

Commonwealth Bank, Chillagoe Caving Club: BSB 064 804 A/C 009 12281.

TAGGING OFFICER'S REPORT

Nil reports this year.

TACKLE KEEPER'S REPORT

TBA at Annual General Meeting

SAFETY CO-ORDINATOR'S REPORT

After a slow start to the year due to the plague, once unleashed from the lockdown distance boundaries people came out of the woodwork and we enjoyed a busy time with quite a few new members. There was quite a bit of interest from the skydiving fraternity and a number have indicated they will be back this year. Good use was made of the SRT equipment and training was done on a very informal basis. I would prefer to do the SRT training on dedicated weekends but that is not always practical.

There were no formal training activities conducted during the year.

I have submitted a grant application for travel and accommodation for up to three senior members to participate in the Ningaloo Cave rescue Workshop in August. I have been invited to go along and if other members are interested, please contact me and I will see if a slot is available.

As far as safety goes we did not kill or maim anyone during the year but an incident in Tasmania highlighted the necessity of belaying anyone using a ladder. I'm pleased to report that I am not aware of any safety concerns.

The ASF has now adopted revised safety and risk management guidelines.

BUILDING AND MAINTENANCE REPORT

I report that the clubhouse is in excellent repair thanks to a number of club members pitching in to present the facility so well.

During the year I was again able to secure some grants totalling around \$5500 which we spent mainly on a bunch of new ladders, a flash BBQ, new washing machine and a 2 door glass fronted fridge for the kitchen.

Max fixed the troublesome hot water system in the main building, Alan the groundsman has been keeping the grass down and tidy and the council once again came to the party to slash the back block. Lana and I took a couple of loads of rubbish from the back shed to the tip after an amusing day assembling the BBQ and we have to thank Max and Sue for their contribution to the general yard work. The Stainless platform that the BBQ sits on was liberated from the tip on one of our trips.

Work that needs addressing is the caretaker's driveway and a leak above the caretaker's verandah.

The Council has notified us of a 10ltr per hour water leak which we are yet to locate. Council notifications of this nature in future will come to the clubs email address.

There is a minor leak at the water meter and a slight drip under the old school building.

As of last year I agreed to share the treasurer's workload in accounting for the camping payments. The camping payments have been working well with Clare keeping a register of all who stay there and now that I have access to the club account the cross checking is easy.

As far as I know we have not invoiced the Army's use of the facilities during the Covid lockdown.

I haven't noticed anyone paying the day rate that was introduced last year but I also don't think the facility has been used by day visitors.

ENVIRONMENT & CONSERVATION REPORT

TBA at Annual General Meeting

PHOTO LIBRARIAN REPORT

TBA at Annual General Meeting

TRAINING CO-ORDINATOR REPORT

TBA at Annual General Meeting

WEBMASTER REPORT

TBA at Annual General Meeting

ASF COUNCIL REPRESENTATIVE REPORT

ASF Webex council meeting was well attended and went fairly well. My internet connection was fairly slow which made it a bit awkward. I only have mobile internet.

We worked through the agenda fairly quickly and mostly due to the comprehensive annual report (Available if anyone would like a copy)

The Risk Management and Safety guidelines copped a bit of flack but in the end were voted in unanimously with those with questions to take them up at a later date. They are only Guidelines and I think fairly broad in their application.

The new media manual is now available (Available on the ASF website) and well worth a read.

There was quite a bit of discussion about the continuing format of "Caves Australia" and the vote was that from next year those that want a hard copy will have to pay a surcharge on their membership. Development towards fully electronic will proceed over the next year but will likely take on something like a blog where updates can be continually posted as they come in as opposed waiting until a magazine issue is printed by when they are old news.

Membership fees will be left at \$70 per full member for 21/22. No mention was made of all the other membership fees so I guess they will remain the same. There was a decision to introduce yet another class of membership for "single parent family membership" just to complicate things further but there was no confirmation on price.

Sarah Gilbert is the new President.

Meeting finished about 2.15 Qld time.

Next meeting at the conference in Ceduna April 2022.



Fairy Cave – Royal Arch Tower

FINANCIAL REPORT

CHILLAGOE CAVING CLUB INC.

ABN 52 614 187 726

**FINANCIAL REPORT
FOR THE YEAR ENDED
28TH FEBRUARY 2021**

**Joy Burton
CCC Treasurer**

**Peter Bannink
CCC Vice Treasurer**

DRAFT

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CHILLAGOE CAVING CLUB INC.
(ABN 52 614 187 726)

STATEMENT OF RECEIPTS AND EXPENDITURE
FOR THE YEAR ENDED 28TH FEBRUARY, 2021

Statement of Receipts and Expenditure for the Year Ended 28 February 2021

Receipts

| 2020 | | 2021 | 2021 | 2021 | |
|---------------------|-----------------------------------|-------------------|------------------|--------------|---------------------|
| | | <i>Membership</i> | <i>Buildings</i> | <i>Sales</i> | |
| \$ 4,085.00 | Membership Fees | \$ 6,753.00 | | | |
| \$ 121.00 | Tackle Hire | \$ 245.00 | | | |
| | Bank Interest | | | | |
| | Commonwealth | \$ - | | | |
| | Bendigo Bank | \$ - | | | |
| | Chillagoe Property | | | | |
| \$ 3,000.00 | Rent Received | | \$ 3,000.00 | | |
| \$ 3,563.00 | All Camping Fees | | \$ 1,963.00 | | |
| \$ 137.15 | Donations | | \$ 153.20 | | |
| \$ - | Solar Power Credit | | \$ 644.39 | | |
| | Fund Raising | | | | |
| \$ 35,000.00 | Grant | | | \$ 5,498.00 | |
| | Trading | | | | |
| \$ 115.00 | Merchandise | | | \$ 30.00 | |
| \$ - | Postage | | | \$ - | |
| \$ - | Reimbursement for tackle purchase | | | \$ - | |
| | Subtotal | \$ 6,998.00 | \$ 5,760.59 | \$ 5,528.00 | |
| \$ 46,021.15 | TOTAL RECEIPTS | | | | \$ 18,286.59 |

Less Expenses

| 2020 | | 2021 | 2021 | 2021 | |
|---------------------|----------------------------|-------------------|------------------|--------------|---------------------|
| | | <i>Membership</i> | <i>Buildings</i> | <i>Sales</i> | |
| \$ 2,830.00 | ASF Fees | \$ 2,889.00 | | | |
| \$ 55.35 | Incorporation Fees | \$ 143.00 | | | |
| \$ - | Stationery & Postage | \$ - | | | |
| \$ 264.00 | PO Box Rental | \$ 136.00 | | | |
| \$ 462.00 | Website & Admin | \$ 462.00 | | | |
| \$ 14.58 | Bank Fees | \$ 10.19 | | | |
| \$ - | Tackle Purchases | \$ 2,048.10 | | | |
| \$ - | Special Activity Permit | \$ - | | | |
| \$ 675.27 | Attendance at ASF meeting | \$ - | | | |
| \$ - | Refunds | \$ - | | | |
| | Chillagoe Property | | | | |
| \$ 1,275.74 | Council Rates & water | | \$ 293.35 | | |
| \$ 1,920.00 | Caretaker Allowance | | \$ 1,920.00 | | |
| \$ 44,795.42 | Maintenance | | \$ 3,459.33 | | |
| \$ 1,385.01 | Public liability Insurance | | \$ 1,481.71 | | |
| \$ - | Electricity | | \$ - | | |
| \$ 200.00 | Workcover | | \$ 210.00 | | |
| \$ - | ACKMA Membership | | \$ - | | |
| | Subtotal | \$ 5,688.29 | \$ 7,364.39 | \$ - | |
| \$ 53,877.37 | TOTAL EXPENSES | | | | \$ 13,052.68 |

EXCESS OF RECEIPTS
OVER EXPENDITURE

\$ 5,233.91

CASH BOOK BALANCE

| | | |
|---------------------|---|---------------------|
| \$ 8,702.36 | Opening Balance as at 1 March 2020 | 11305.97 |
| \$ 10,459.83 | Plus: Excess of Receipts over Expenditure | \$ 5,233.91 |
| \$ 19,162.19 | TOTAL FUNDS - 28 February 2021 | \$ 16,539.88 |

BANK RECONCILIATION

| | | |
|---------------------|-----------------------------|---------------------|
| | 28 February 2021 | |
| \$ 11,305.97 | Commonwealth Bank Balance | \$ 16,539.88 |
| | Add: Outstanding deposits | \$ - |
| \$ - | Less: Outstanding cheques | \$ - |
| | Add: Bendigo Bank Account | \$ - |
| \$ 11,305.97 | TOTAL FUNDS AS ABOVE | \$ 16,539.88 |

STATEMENT BY COMMITTEE

In the opinion of the Committee:-

- (a) the accompanying financial statements of the club for the year ended 28th February 2021 have been drawn up so as to give a true and fair view of the state of affairs of the club at the end of the year and of its results then ended; and
- (b) at the date of this statement there are reasonable grounds to believe that the club will be able to pay its debts as and when they fall due.

Dated at Chillagoe this 24th day of April 2021.

.....
J. Burton (Treasurer)

.....
W. Weiss (President)

Use of Clubhouse and Club Assets Policy (Clubhouse Protocol)

1. Members have access to the Club area on the ground floor of Clubhouse building. The upstairs back residence, together with the garage and laundry area on the town side of the Club area and the adjacent yard area, are for the private use of the Caretaker.
2. The Caretaker has a lease on her part of the property and the Club has only the limited access allowed under the Residential Tenancies Act. Therefore, Members should contact the Caretaker upon arrival and before departure, but otherwise, enter the private area only on the invitation of the Caretaker.
3. Members, when intending to stay at the Clubhouse, should have the courtesy to telephone the Caretaker to advise her in advance. If the Caretaker is absent, a suitable message should be left on her telephone message bank.
4. Members, when in Chillagoe, may use the Clubhouse facilities, even if not staying at the Clubhouse. However, it is courtesy to tell the Caretaker before using the facilities.
5. Mutual courtesy between Members (and their guests) and the Caretaker is to be expected at all times.
6. Responsibilities of Caretaker are to:
 - (a) Maintain grounds in tidy and safe condition and do any minor maintenance to buildings etc.
 - (b) Keep Clubhouse clean when not in use by Members
 - (c) Maintain supply of toilet paper, cleaning supplies and cleaning equipment for use by Members
 - (d) Keep refrigerator and freezer ready for use by Members
 - (e) Ensure security is maintained for lights, tackle and other Club property
 - (f) Ensure trip book is accessible and, as much as practical, monitor trip book, particularly for the safe return of caving parties.
 - (g) Collect Camping and Tackle fees on behalf of Treasurer
 - (h) Report to Club Executive any problems he encounters with Clubhouse, Members or guests
7. Responsibilities of Members are to:
 - (a) Keep Clubhouse and the outdoor toilet and shower block clean and tidy, while in residence. Cleanliness should be checked to be satisfactory before leaving.
 - (b) Park cars in an orderly fashion at the allocated parking area and keep vehicle speed down to walking pace to minimize hazard and dust.
 - (d) Report to Caretaker any deficiencies in cleaning supplies, equipment etc.
 - (e) Use trip book if caving
 - (f) Dispose of food scraps in compost bin at the back of the clubhouse and take all rubbish with you when leaving
 - (g) Camping inside the Clubhouse should be avoided except in emergencies (i.e. if drenched in heavy storm).
 - (h) If using Clubhouse at night, keep noise down, particularly after 10pm.**
 - (i) Behave in the town and at the Clubhouse in such a way that the Club's reputation is enhanced and not diminished.
 - (j) Report to Executive any problems encountered in using the Clubhouse and make suggestions where improvements are needed.
 - (k) Pay camping fees ASAP on leaving with the caretaker or by direct deposit to the club bank account.

8. Use of Club facilities and equipment by non-club entities and groups.

- a) The use of club facilities by non-club entities and groups will be by formal arrangement between the entity and the Management Committee. Fees and costs for the services requested will be set by the Management Committee and will not be lower than those charged to regular members.
- b) The hire of Club equipment and tackle such as helmets will be by express written arrangement with the management committee. The entity or person will provide a written guarantee to replace damaged or lost equipment and a copy of insurance naming the CHILLAGOE CAVING CLUB as a third party covered for the use of such equipment.
- c) Ropes, Ladders and SRT equipment will not be hired/used by non-ASF persons or entities under any circumstances. (AGM 2017)

9. Responsibilities of groups.

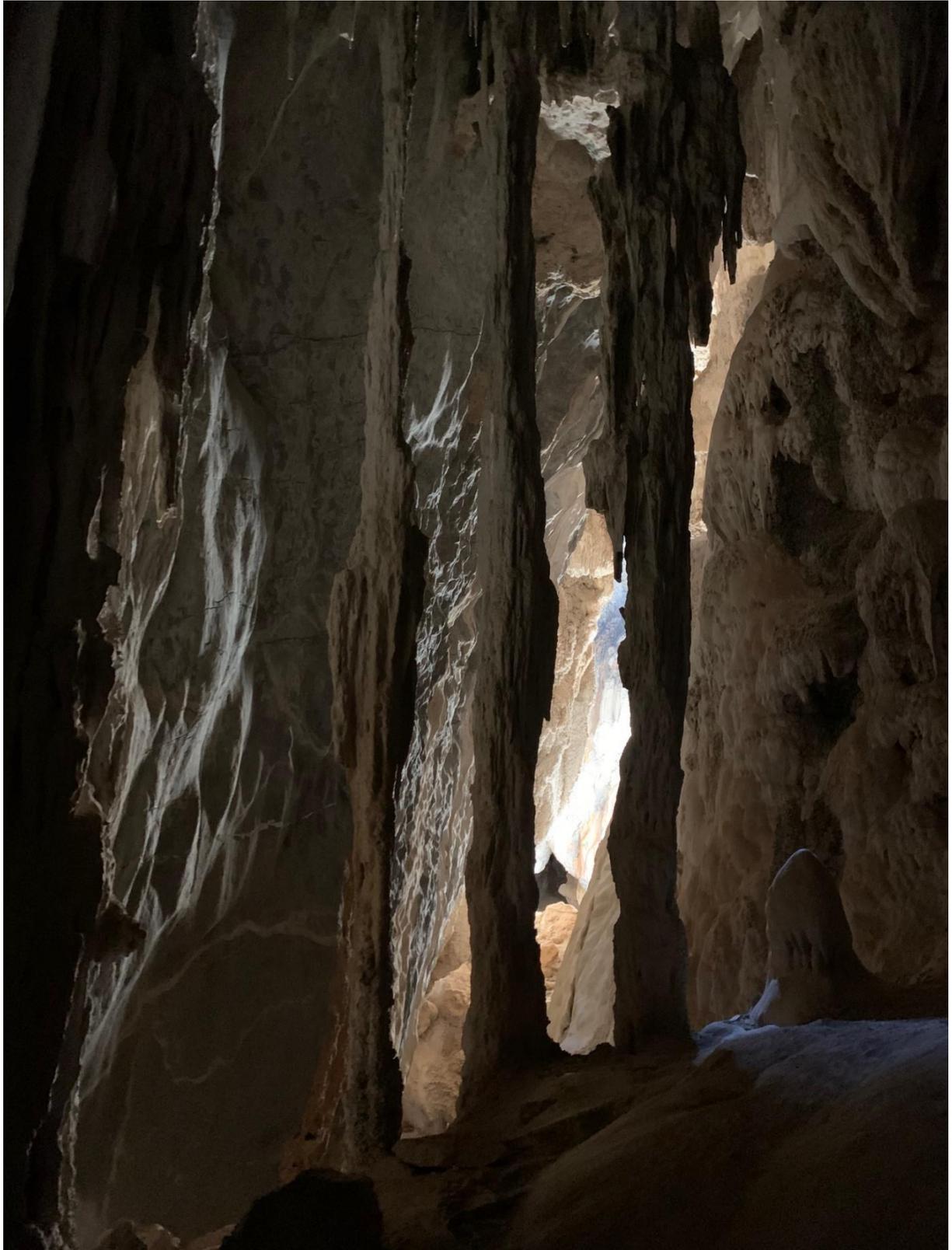
- (a) Make formal booking with MC at info@chillagoecavingclub.org.au
- (b) Confirm booking two weeks prior with Caretaker. (Ph No on website)
- (c) Use is restricted to the main ablutions block, rear camping area and old school building. School groups will have exclusive use of these areas.
- (d) Use of the main clubhouse and kitchen may be available if not being used by club members.
- (e) Remove all rubbish at the end of stay.
- (f) Clean the facilities to the same standard as arrival.
- (g) Provide number details to Treasurer ASAP for invoicing, pay in advance or on invoice using direct banking.

10. Dogs are allowed only with the express permission of the caretaker, must be tied up at all times away from the major use areas (clubhouse and amenities blocks) and not left alone during the day.

Authorized by Committee of Management 21st April 2018



Nesting juvenile swiftlet, Satu Lagi, Mungana



Markham Cave, Chillagoe
© W Weiss